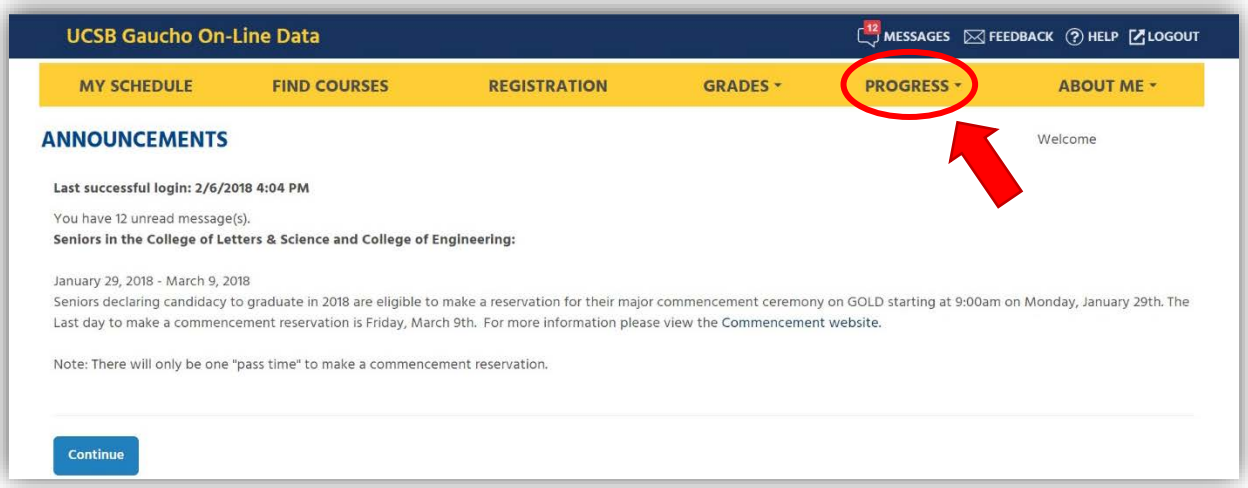
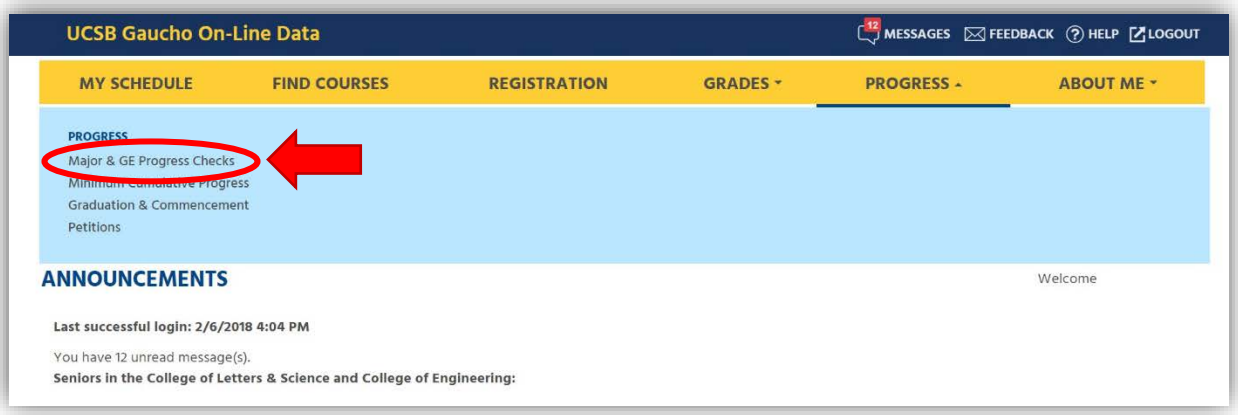
How to Run a Degree Audit; For Major GPA and Major Requirements

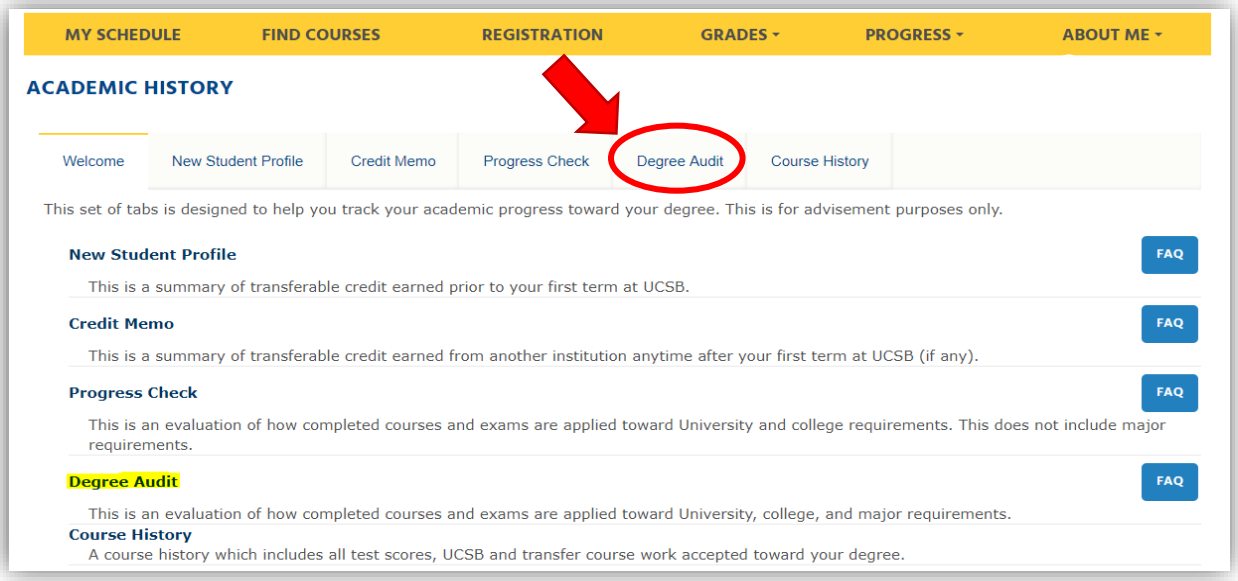
1. Log onto GOLD.
2. Click on the Progress tab.



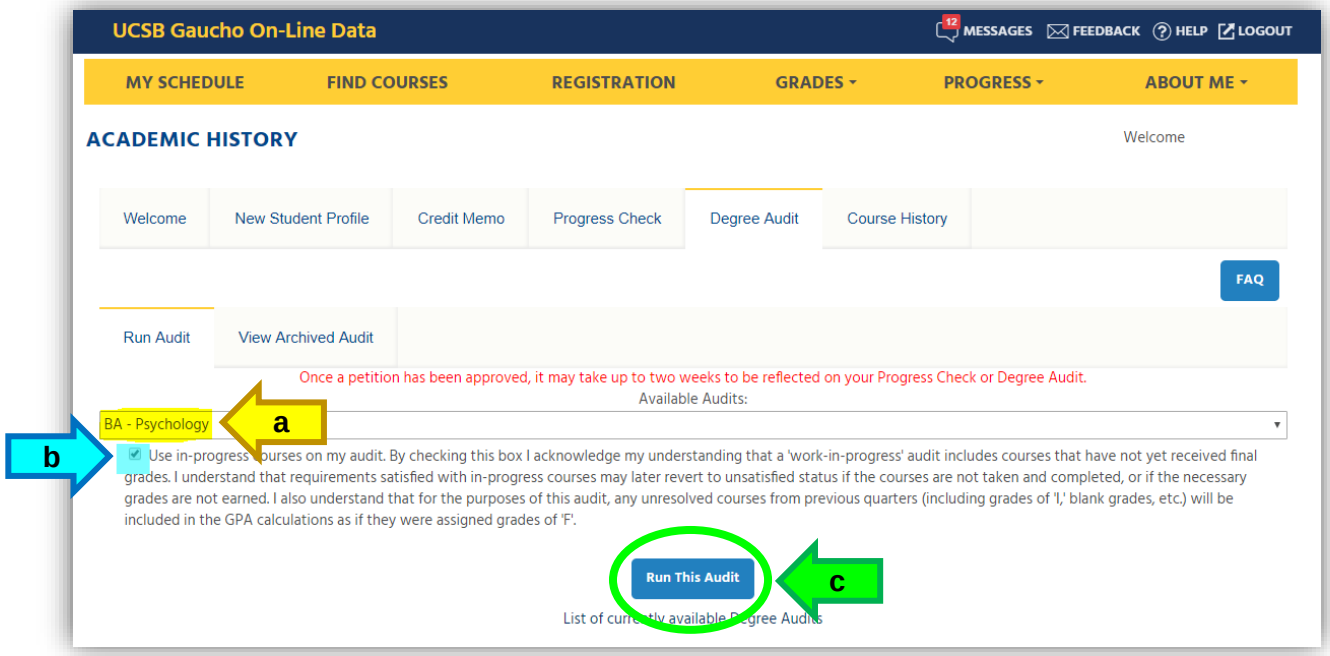
3. Click on Major & GE Progress Checks.



4. Click on Degree Audit.

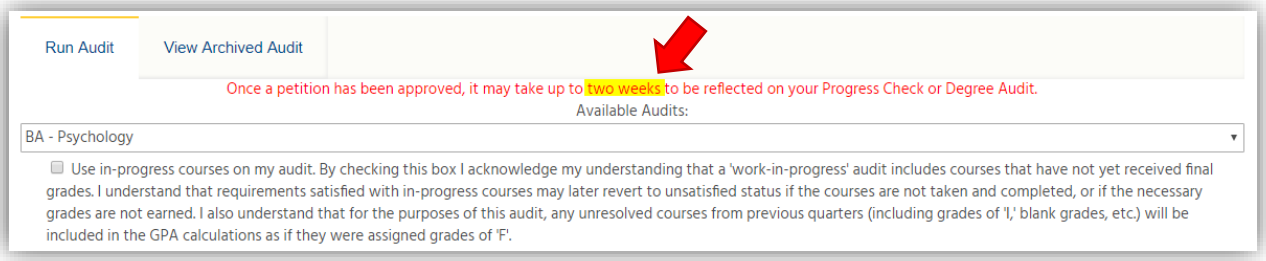


5. Confirm these three items:
    a. The correct major is popping up.
    b. Decide if you want the audit to include current work in progress, or not. If “yes, include work in progress,” then tick the box.
    c. Then, click on “Run This Audit” (a processing wheel will pop up, please allow at least 45 seconds).



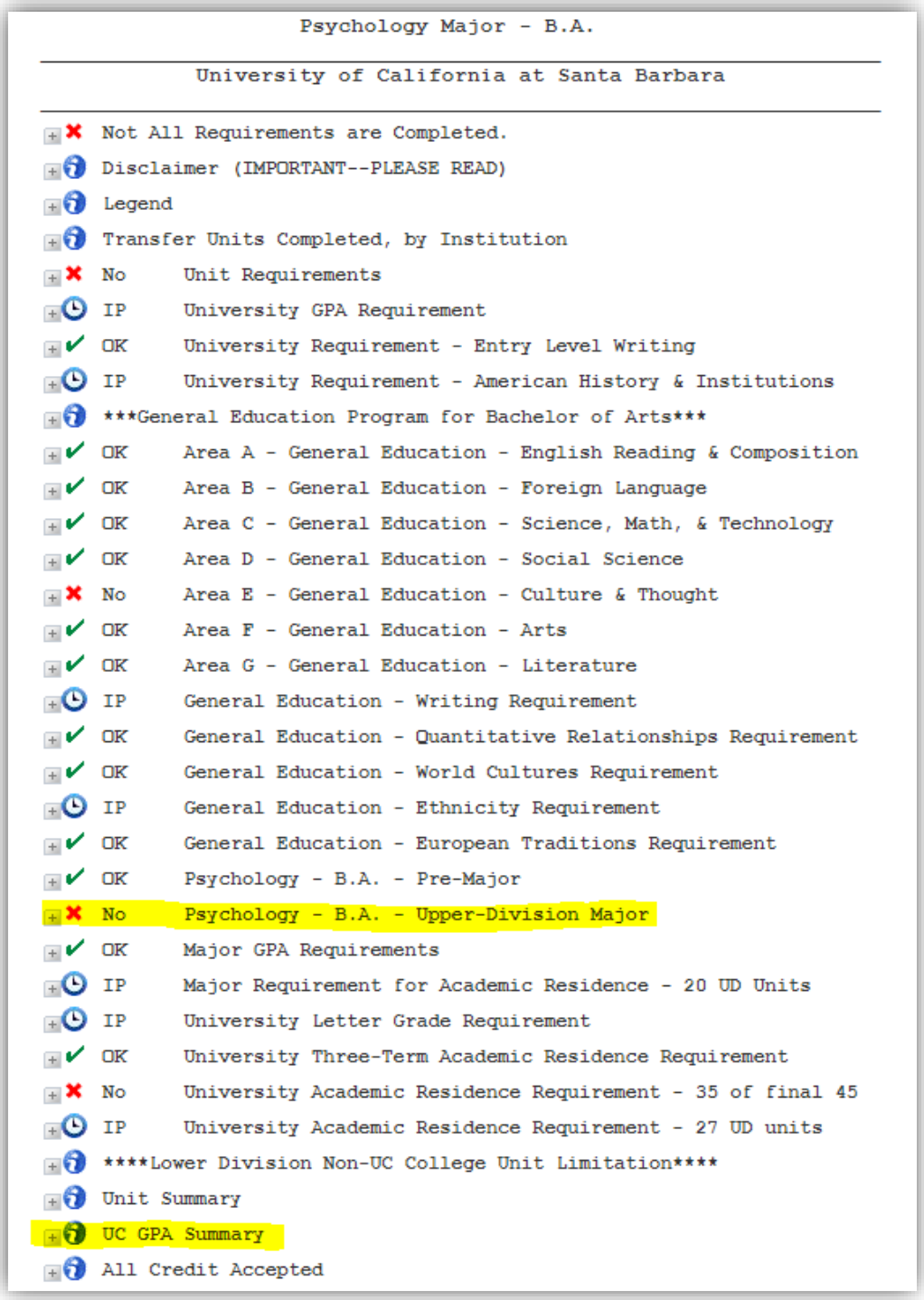
SPECIAL NOTES:

    d. If you have not had a recent petition created, please do not worry about these red letters and move to #6.
    e. If you have recently had a petition created (for EAP units, UC Summer school units, etc.) that you wish to have applied to major credit, please note it may take up to two weeks to be reflected on the report.



6. After running the audit, scroll down on the audit to your area of interest.
   For Major GPA, select “UC GPA Summary”
   For Major requirements, select the “Upper Division Major” line.

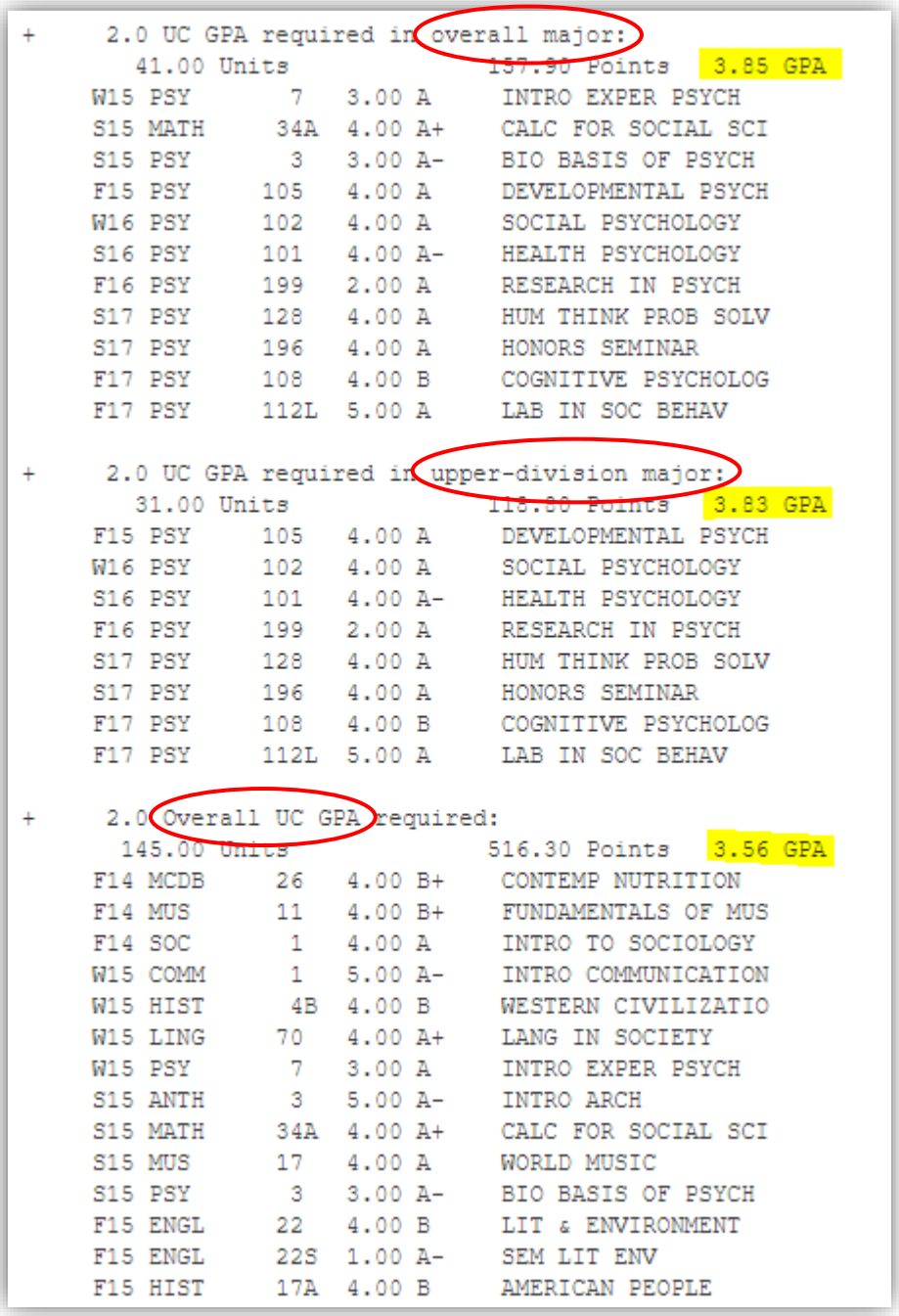
NOTE: **Red “x” shows incomplete items.**
Green “✓” shows completed items.
Blue Clock “ ” shows “in progress” items.
(The Blue “ ” stands for “information”.)



(Keep Scrolling to #7)

7. Click on the plus sign to expand the area you wish to review.

8. The report will identify various GPA's useful for various purposes (i.e., graduate school applications).
    a. "Overall Major" GPA
    b. "Upper-Division Major GPA"
    c. "Overall UC GPA"



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+     2.0 UC GPA required in overall major:
        41.00 Units                157.90 Points   3.85 GPA
      W15 PSY       7    3.00 A     INTRO EXPER PSYCH
      S15 MATH     34A   4.00 A+    CALC FOR SOCIAL SCI
      S15 PSY       3    3.00 A-    BIO BASIS OF PSYCH
      F15 PSY     105    4.00 A     DEVELOPMENTAL PSYCH
      W16 PSY     102    4.00 A     SOCIAL PSYCHOLOGY
      S16 PSY     101    4.00 A-    HEALTH PSYCHOLOGY
      F16 PSY     199    2.00 A     RESEARCH IN PSYCH
      S17 PSY     128    4.00 A     HUM THINK PROB SOLV
      S17 PSY     196    4.00 A     HONORS SEMINAR
      F17 PSY     108    4.00 B     COGNITIVE PSYCHOLOG
      F17 PSY     112L   5.00 A     LAB IN SOC BEHAV

+     2.0 UC GPA required in upper-division major:
        31.00 Units                118.80 Points   3.83 GPA
      F15 PSY     105    4.00 A     DEVELOPMENTAL PSYCH
      W16 PSY     102    4.00 A     SOCIAL PSYCHOLOGY
      S16 PSY     101    4.00 A-    HEALTH PSYCHOLOGY
      F16 PSY     199    2.00 A     RESEARCH IN PSYCH
      S17 PSY     128    4.00 A     HUM THINK PROB SOLV
      S17 PSY     196    4.00 A     HONORS SEMINAR
      F17 PSY     108    4.00 B     COGNITIVE PSYCHOLOG
      F17 PSY     112L   5.00 A     LAB IN SOC BEHAV

+     2.0 Overall UC GPA required:
        145.00 Units               516.30 Points   3.56 GPA
      F14 MCDB     26    4.00 B+    CONTEMP NUTRITION
      F14 MUS      11    4.00 B+    FUNDAMENTALS OF MUS
      F14 SOC       1    4.00 A     INTRO TO SOCIOLOGY
      W15 COMM      1    5.00 A-    INTRO COMMUNICATION
      W15 HIST     4B    4.00 B     WESTERN CIVILIZATIO
      W15 LING     70    4.00 A+    LANG IN SOCIETY
      W15 PSY       7    3.00 A     INTRO EXPER PSYCH
      S15 ANTH      3    5.00 A-    INTRO ARCH
      S15 MATH     34A   4.00 A+    CALC FOR SOCIAL SCI
      S15 MUS      17    4.00 A     WORLD MUSIC
      S15 PSY       3    3.00 A-    BIO BASIS OF PSYCH
      F15 ENGL     22    4.00 B     LIT & ENVIRONMENT
      F15 ENGL     22S   1.00 A-    SEM LIT ENV
      F15 HIST     17A   4.00 B     AMERICAN PEOPLE
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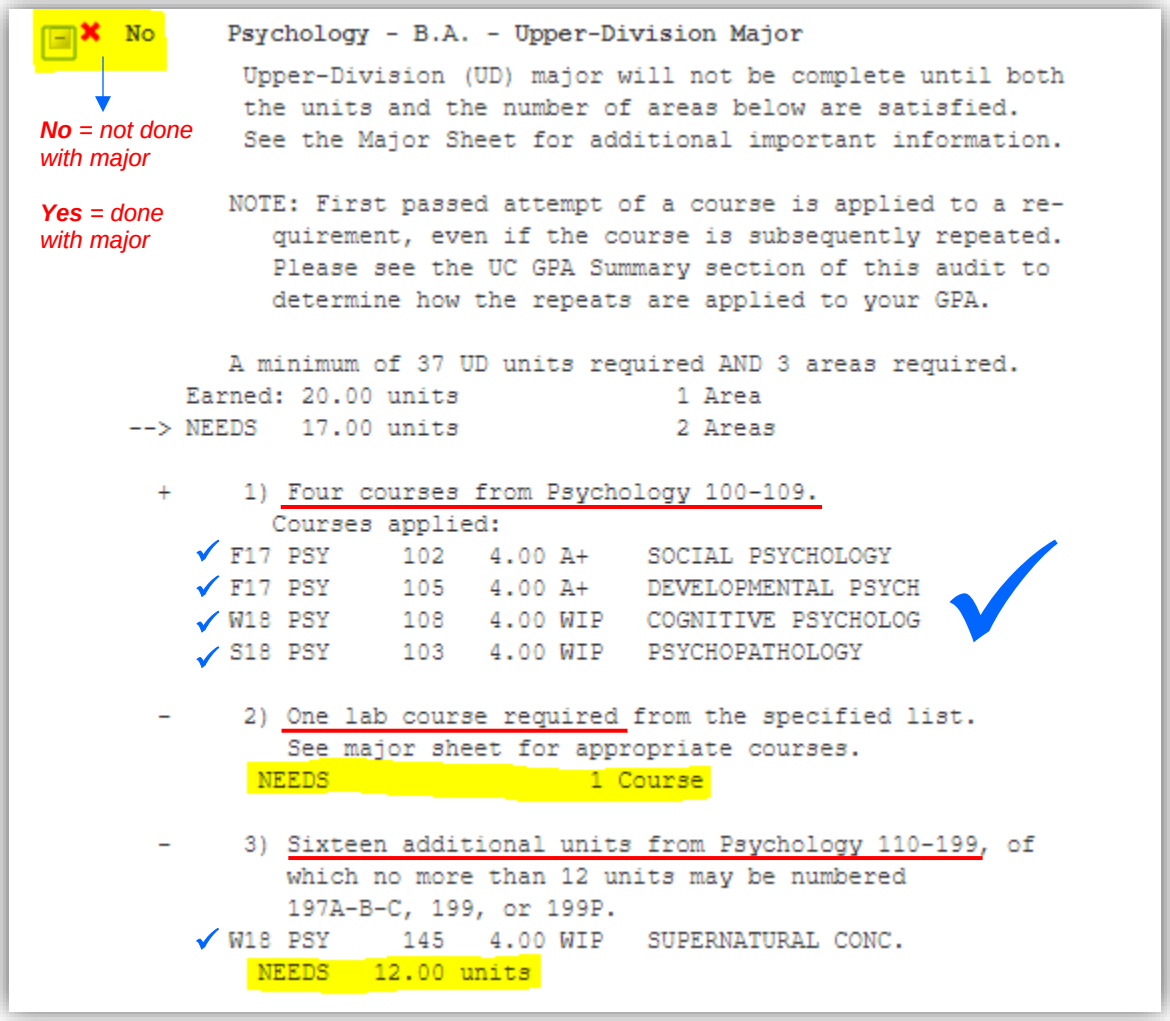
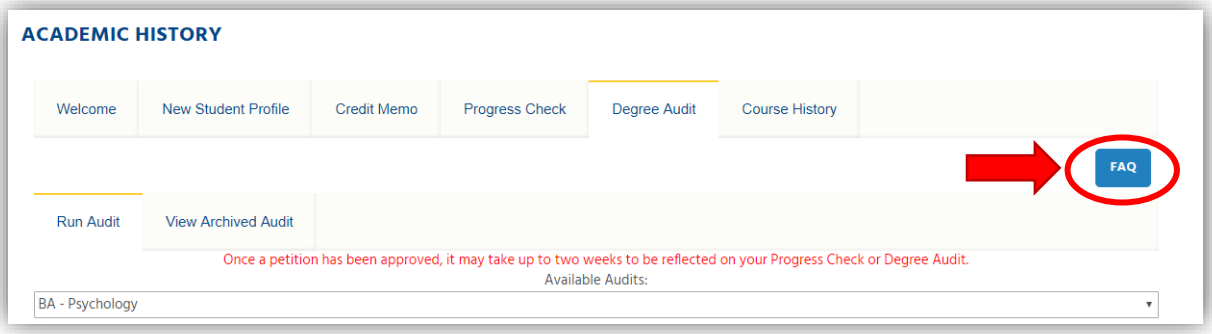
(Keep Scrolling to #9)

9. For Major progress, follow the same process but click on “Upper-Division Major”:

Take notice of:

- ✓ **What has been taken!**
- ✓ **What is currently “WIP” (Work in Progress)?**
- ✓ **What is still owed for the degree?**



10. Feel free to read the Frequently Asked Questions for more help.