

## Progress to Ph.D. Degree in Psychological & Brain Sciences

1. Oversight: Graduate student progress to degree is overseen by the PBS Graduate Affairs Committee. Whenever a student's progress-to-degree status is under consideration, the Graduate Affairs Committee offers the student and the advisor in writing the opportunity to provide written information and/or to speak at a committee meeting. Students and /or advisors may appeal any change in status that results in loss of departmental or campus resources to the PBS Executive Committee.

2. Official time-to-degree standard: All PBS graduate students are expected to advance to candidacy within 3 years and complete the requirements for the Ph.D. within 6 years.. If a student fails to meet the department's time-to-degree standards, the Graduate Affairs Committee will follow the Academic Performance and Progress procedures outlined on the Graduate Division's website here:

<http://www.graddiv.ucsb.edu/academic/academic-performance#time-to-degree-standards>.

3. PBS Degree Requirements: Students who meet the deadlines and performance standards as described in the PBS Degree Requirements Years 1-6 are "making normative progress."

3.1 If a student fails to meet a PBS Degree Requirement, the Graduate Affairs Committee considers all relevant information and

- a. maintains the student's status as "making normative progress"; **or**
- b. changes the student's status to "not making normative progress."

3.2 If a student's status is changed to "not making normative progress," the Graduate Affairs Committee

- a. prepares a set of specific contingencies to be met by a specific date (normally no more than one academic quarter away) for reinstatement of "making normative progress" status; **and**
- b. notifies the student and advisor in writing of the contingencies and the consequences of failing to meet them (see 4 below); **and**
- c. solicits the aid of the student's advisor, other faculty, and other appropriate departmental and college resources in ensuring that such contingencies are met .

3.3 If a student fails to meet the contingencies specified in 3.2a, the Graduate Affairs Committee considers all relevant information, including the student's record and past episodes of non-normative progress, and any progress made, and

- a. extends "not making normative progress" status for a second quarter only, with or without new or additional contingencies or other remedial action for reinstatement of "making normative progress"; **or**
- b. changes the student's status to "off track," notifies the student and advisor that the contingencies set are to be fulfilled by the end of the current academic quarter, and requests monitoring status from Graduate Division; **or**
- c. offers the student (copied to the Advisor) in writing the opportunity to change degree objective to a Terminal Masters; if this option is accepted, the student and advisor must submit a written plan for completion of the Masters by a specified date to the Graduate Affairs Committee.

3.4 If a students fails to meet the contingencies specified in 3.3a, b, or c, the Graduate Affairs Committee considers any progress made, specifies contingencies to be met by a specific date, and

a. requests new or extended monitoring status from Graduate Division, **or**

b. requests probationary status from Graduate Division

3.5 If a student fails to meet the contingencies specified in 3.4, the Graduate Affairs Committee requests dismissal of the student from Graduate Division.

4. Resource consequences: Guarantees of department support are contingent upon making normative progress to degree. Students who are “not making normative progress” or “off track” are not automatically eligible for department financial or other resources. Students who are on Graduate Division probationary status are not eligible to receive GSR, TA, or central fellowship support.