

## How to Get Your Degree and Participate in the Graduation Ceremony

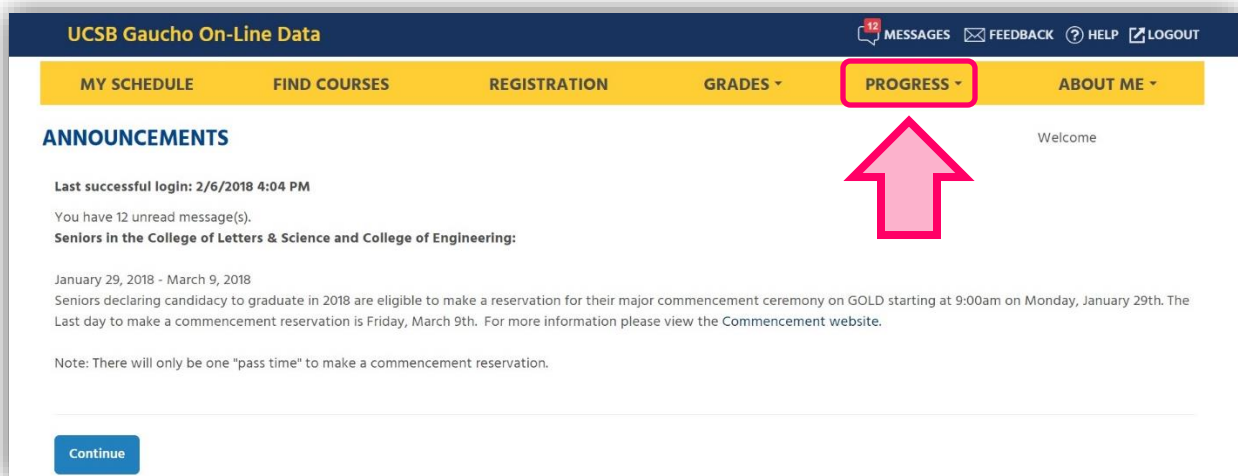
There are TWO parts to the graduation process:

- 1) [Declaring Candidacy](#) is requesting your degree. This is the only official way to receive your UCSB degree from the Office of the Registrar, no other paperwork is required by Psychological & Brain Sciences. The PBS department does not issue degrees.
- 2) [Commencement Ceremony Reservation](#) is reserving your spot to walk in the commencement ceremony in June. All students who complete their UCSB degree requirements from January 1<sup>st</sup>-December 31<sup>st</sup> of that year, qualify to walk in the June Ceremony.

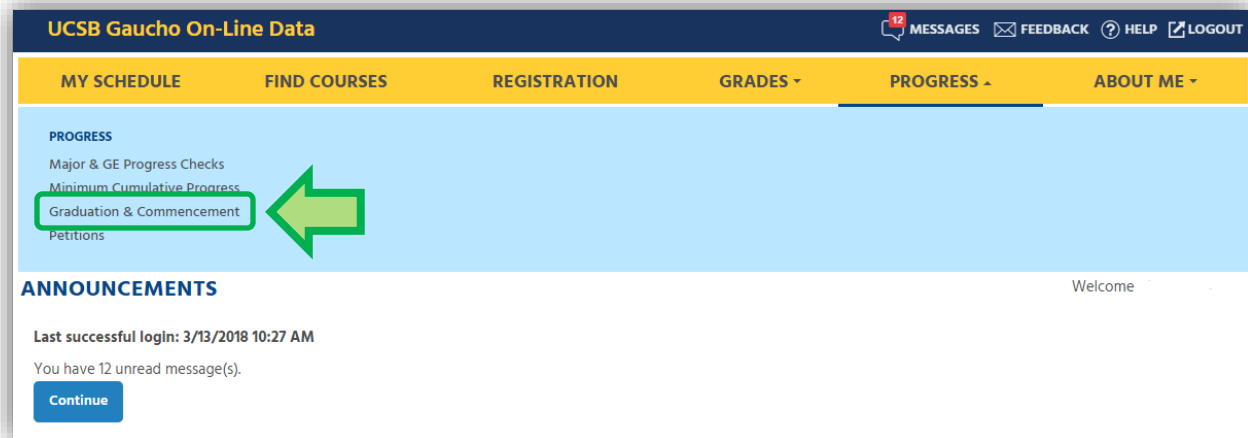
*Example: A student completing their degree requirements in Fall of 2020 can reserve a spot to participate in the June 2021 Commencement Ceremony, but must select "Fall" when declaring candidacy.*

Follow the steps below to complete BOTH parts of the graduation process.  
This can only be handled online:

1. Log onto [GOLD](#).
2. Click on the Progress tab



3. Click on Graduation & Commencement.



4. To **Declare Candidacy** (the only official way to receive your degree from the Office of the Registrar, no other paperwork is required by Psychological & Brain Sciences):
  - A. **Select the quarter in which all degree requirements will be met.** All graduating seniors, including those finishing Summer Session A, B, and Fall are able to walk in June commencement. *Note: Those students with degree requirements remaining must select candidacy for the **quarter they will actually complete** their degree.*
  - B. Then click “Declare Candidacy”

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### GRADUATION

**Degree Candidacy**  
 In order to declare degree candidacy, please select the quarter you expect to complete all degree requirements and press 'Declare Candidacy'.

**Quarter:**  
 Spring 2018 - declare by 4/16/2018

Select quarter in which degree will be completed.

**Declare Candidacy**

**Commencement**  
 Reservations for student ceremonies are required during the preceding Winter Quarter. There is only one pass time to make a reservation. For additional information, visit [www.ucsb.edu/commencement](http://www.ucsb.edu/commencement), which includes deadlines for students graduating this year and the full schedule of all UC Santa Barbara commencement exercises.

Code	Ceremony	Day	Date	Time
<b>Degree Status</b>				
Objective	Major	Emphasis	Completion Quarter	Status
BA	PSY			
MINOR	APPSY			
MINOR	EDSTU			

5. Once you have declared candidacy, you can make a **Commencement Reservation** to participate in the optional June ceremony. *Note: There is only one commencement ceremony per year for all graduates.*
  - A. Click “Reserve” for “Math, Life, & Physical Sciences I” 9:00am ceremony.
  - B. If you are a double major, you can select the ceremony for either of your majors.

**Commencement Reservation**  
 You are **NOT** currently signed up for a ceremony. To reserve a seat in your major ceremony, **click the "RESERVE" button below.** Your reservation is only complete once you complete the registration form on Marching Order and a confirmation number is displayed below.

Code	Ceremony	Day	Date	Time	Reserve
MLP1	Math, Life & Physical Sciences I	SATURDAY	06/16/18	09:00AM	Reserve
SS1	Social Sciences I	SATURDAY	06/16/18	04:00PM	Reserve

Questions? [www.ucsb.edu/commencement](http://www.ucsb.edu/commencement)

6. Once these steps are completed, your Graduation page on GOLD should...
  - A. Confirm that you have Declared Candidacy
  - B. Confirm that you made the appropriate Commencement reservation

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### GRADUATION

**Degree Candidacy**

A.

You have declared candidacy for Spring 2018. To be eligible for a Spring 2018 degree, all coursework must be completed by 6/15/2018. If degree requirements will not be completed by this date, withdraw your candidacy and re-declare candidacy for the quarter in which all requirements will be met. If you want to withdraw candidacy for Spring 2018 [click here](#).

For candidates with an active UMail account, important degree information will be sent to your UMail address, so please check it regularly. For candidates who do not have an active UMail account, important degree information will be mailed to your permanent address, so please take a few moments to update this address in GOLD.

**Commencement**

You have a confirmed reservation to participate in the following ceremony.

B.

Math, Life & Physical Sciences I - SATURDAY 06/16/18 09:00AM  
 Reservation Number: 012909108  
 Reservation Date: 1/29/2018 9:10:00 AM

To update the information you provided Marching Order when you initially registered, including name pronunciation, [click here](#).

Questions? [www.ucsb.edu/commencement](http://www.ucsb.edu/commencement)

Objective	Major	Emphasis	Completion Quarter	Status
BA	PSY		Spring 2018	Scheduled
MINOR	APPSY		Spring 2018	Scheduled