

Forwarding Mail

First Class mail for faculty, researchers and graduate students who leave the Department of Psychological & Brain Sciences will be forwarded by our department staff for a period of one year. In order for mail to be forwarded, please make sure that a forwarding address is left with the front desk manager. Professional journals will be forwarded for three months after your departure. This will allow sufficient time for the person leaving to complete necessary "change of address" forms with the post office. "Change of address" forms can also be obtained from the department office. Third class mail will not be forwarded.