

Transfer course must appear on GOLD
before PSY credit can be awarded.

Psychological & Brain Sciences, UCSB
As of March 2016

How to Request to Receive PSY Credit for a Non-UCSB Course:

Petitioning for Transfer Credit (from UC, CSU, EAP, and Private or Out of State Universities):

Once a student has taken a transferable course that has been deemed a reasonable substitution to a Psychology course by Psychological & Brain Sciences (PBS) Faculty, a student **must** follow this process in order to receive credit:

1. Transfer the course to the UCSB Registrar (*not the PBS department*).
2. Confirm grade is posted on GOLD and is appearing on the "Unofficial Transcripts".
3. Submit a petition in person at PBS Main Office (Psych East, 1814), or email the following information to ugradaffairs@psych.ucsb.edu, to request major credit be awarded by the PBS Advisors.

Please allow up to 2 weeks for processing. No courses will be evaluated Week 1 & 2 due to departmental workload.

Even if a course is pre-approved on a PBS Equivalency Log:

The course is not automatically updated as a UCSB equivalent on GOLD.
Students must submit this form to PBS for "PSY" major credit to be awarded.

If a course is not pre-approved:

A copy of the course syllabus (*not a catalog description*) must be attached to this form.
Foreign language syllabi must also have an English version attached.
Once a course is deemed PSY credit, and appears on GOLD, an advisor will petition the credit for the major.

Non-UCSB Course Evaluation Form/Request to Petition for PSY Major Credit

Check one:

EAP	CSU	UC	Private/ Out of State:	Other:
-----	-----	----	------------------------	--------

DATE SUBMITTED: _____ Term Course Taken will be/was taken during: _____

STUDENT NAME: _____ PERM : _____

TRANSFER INSTITUTION: _____ If abroad, COUNTRY: _____

COURSE (Dept & #): _____ TITLE OF COURSE: _____

If Pre-Approved: Course approved on **Psych & Brain Sciences Equivalency Log** as: **UCSB PSY #** _____

Has this course been uploaded on GOLD yet? _Y_ or _N_ Course appears on GOLD as: _____

For department use only

Evaluator: _____

Please Return to: Tracee Davis/1812 _____ or Sophia Litsey/1810 _____

Please select one of the following:

- This course is *equivalent to a specific* Psych & Brain Sciences lecture: **Course # PSY** _____
- This course is an *acceptable substitute* for credit as: **PSY 100-109:** _____ **OR PSY 110+** _____
- This course is an *acceptable substitute* for credit as a "**Biopsych Lecture**" credit: _____
- No credit* as a Psych & Brain Sciences lecture. **Reason (optional):** _____

AAA Petition Created: / /	Emailed Results: / /	Website Log Updated: / /
---------------------------	----------------------	--------------------------