

Policy for Undergraduate Access to Faculty Research Labs and Psychology and Psychology East Buildings
(Revised November 2016)

For research purposes, undergraduate students can be granted access to PBS buildings (Psychology and Psychology East Basement) and research labs at the request of an active (not emeriti) ladder faculty member.

By making such a request, faculty assume responsibility for the student's conduct in the building and attest to the fact that the student has the appropriate training (animal training for access to the ARC or N&B labs; human subjects training for students requiring access to non-animal labs).

Psychology Building (Building 551) and Psychology East Basement (Building 251)

1. Undergraduates can be given access to the Psychology Building or the Basement of Psychology East at the request of an active (not emeriti) ladder faculty member. With written approval (via email), undergraduates working in faculty research labs will have their UCSB Access ID Card (keyless entry system) programmed for access to the Psychology building or the Psychology East Basement for access after hours and on weekends. Faculty approving access must provide the Shop Manager with the end date for the student's access.
2. Undergraduates can be given access to a faculty lab in the Psychology building or the Psychology East Basement at the request of an active (not emeriti) ladder faculty member. With written approval (via email), undergraduates working in faculty research labs will be issued a keyless entry system code by the Shop Manager programmed to open the approved lab door(s). Faculty approving access must provide the Shop Manager with the end date for the student's access.
3. Undergraduates who work in N&B labs and need access to the PBS Vivarium and the Psychology building after hours and on weekends must apply through the ARC (Animal Resource Center) in BIO II.
4. Volunteers (non-employee/non student) will not be given access to the Psychology Building or the Psychology East Basement, but can, with written approval from an active faculty member, be issued a keyless entry system code by the Shop Manager to open approved lab door(s).
5. Undergraduate students accessing the Psychology building/Psychology East Basement in after hours or on weekends are expected to adhere to departmental security procedures:
 - a. External doors are not to be propped open.
 - b. Unauthorized persons are not allowed into the building.
 - c. Suspicious or questionable activity by unknown persons should be reported to the Campus Police.

Failure to comply with any of these policies will result in immediate revocation of student's building and/or lab access.