

# How to Apply for UC Summer School

To enroll in UCSB Summer Session, please follow the steps below.

Current students wishing to attend a UC campus other than UCSB this summer may do so through "open enrollment"; please scroll down to the teal arrow at the bottom of this document for instructions.

## Step 1: Identify

### Identify which type of student you are?

These are the options provided on the UCSB Summer Session Website Tab: "[I am a...](#)"  
Each selection will give specific instructions based on identity.

I am a...	Courses
UCSB Student (continuing)	
UCSB Student (returning)	
Visiting UC Student	
Visiting Non-UC Student	
Visiting International Student	
Newly Admitted (Freshman)	
Newly Admitted (Transfer)	
Newly Admitted (Graduate)	
High School Student	
UCSB Staff or Faculty Member	

## Step 2: Apply

### Follow the application steps assigned to the population you identify with.

To apply for UCSB Summer Session (it is called "**applying**", but really you just need to **register**), you will need to use your current **UCSB Net ID**. If you are a new non-UC student, you need to submit your SIR to admissions before a UCSB Net ID can be generated. <http://admissions.sa.ucsb.edu/steps-to-enrollment>

## Step 3: Register

Register through the **UCSB Summer Sessions website** by clicking on "Registration & Fees":  
<http://summer.ucsb.edu/index.jsp>

## Step 4: Earn Clearance for PSY classes (transfer and visiting UC only)

Students that request clearance to join UCSB PSY classes must be evaluated and cleared.  
To earn enrollment clearance (*feel free to copy and paste into your email body*)

**Send the following items in an email to:** [ugradaffairs@psych.ucsb.edu](mailto:ugradaffairs@psych.ucsb.edu).

- A) Name
- B) UCSB Perm
- C) Course number you want, example: "PSY ###" (if course has a section, identify desired time).
- D) Session A or B
- E) Name of transfer institution.
- F) Attach an unofficial transcript (this transcript must include the names of the student and institution to be reviewed. If you have attended more than 1 institution, include all schools).

Advisors will respond to emails with further enrollment instructions.  
To check course eligibility of PSY courses, reference "PSY Pre-Reqs & Pass Time Restrictions" at [www.psych.ucsb.edu/undergrad/course-information](http://www.psych.ucsb.edu/undergrad/course-information)

## Step 5: Enroll

**All course enrollments must be handled on GOLD.** Advisors cannot enroll students manually and will not give add codes for any reason. If you are seeking enrollment into a course that has major standing restrictions, you may not enroll until your major standing is updated (you may have to “crash” week 1). **For transfer/visiting UC students:** If you wish to enroll in “PSY” over summer courses, your previous course work must be evaluated for prerequisite clearance by the PBS department advisors. Students that request clearance will be evaluated and cleared.

## **IMPORTANT TO UNDERSTAND:**

### **Courses labeled PSY 110+ are limited to FULL MAJOR status only!**

If you are currently enrolled in your last pre-major courses this spring quarter, please turn in your [Change of Major](#) paperwork before week 10 (although it will be “pending” until final grades are posted)! **When pass time opens in April, you may not enroll in PSY 110+ courses because your major standing is still pre-major until finals are posted.** Those wishing to enroll in summer courses labeled PSY 110+ classes (including PSY 111) are invited to attend week 1 of Summer Session to sign the manual wait list. **Advisors will then clear those that qualify during the first week of each session, providing space!**

**Thank you for understanding that NO EXCEPTIONS are made to this policy!**

**Quick Tip:** Until then, enroll in enough units to fulfil financial aid requirements.

### **Step 6: Need extra help?**

**Still have questions or issues regarding registration?** The Dept. of PBS does not manage summer enrollment or GOLD access; please contact the correct department for help.

For a list of other UCSB department enrollment processes: [please click here for Advisors List.](#)

**UCSB Summer Sessions**  
2214 SAAS Building  
Phone: 805-893-2315  
[info@summer.ucsb.edu](mailto:info@summer.ucsb.edu)

**Office of Admission**  
1210 Cheadle Hall  
Phone: 805-893- 2881  
[admissions@sa.ucsb.edu](mailto:admissions@sa.ucsb.edu)

System Wide  
Enrollment

### **Want to know what courses will count towards UCSB PSY?**

View the list of UC equivalent UCSB PSY courses: <https://www.psych.ucsb.edu/undergrad/uc-csu-courses>

**Quick Tip:** UCSB PBS policies are not the authority elsewhere; student must meet the **other UC campus/department** enrollment policies. Should a UCSB “pre-major” student be permitted to enroll in an upper division courses at another campus, **that grade is transferable** even for students not full major yet.

To have courses converted to major credit; [click here for instructions on requesting UCSB PSY credit.](#)

### **Want to take classes at another UC campus over the summer?**

First, you must “apply” through those UC Summer Sessions sites to obtain a campus ID code. Once a log in has been set up specific to that campus, a UCSB student can then register through their Summer Session site. Pay close attention to their course enrollment restrictions (they might require special evaluation too). Feel free to use the above Step 4 list of items needed for an advisor to help you.

**Quick Tip:** Google “UC\_\_\_\_\_ Summer Sessions” (Ex: [UC Irvine Summer Sessions](#)) to get started.